

Mayor Kilpatrick called the Agenda Meeting to order at 7:45 PM followed by a salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Monday, October 25, 2021 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Councilpersons Conti, Dalina, Enriquez, Novak, Roberts

Absent: Councilwoman Maher

Others Present: Mayor Victoria Kilpatrick
Daniel Frankel, Business Administrator
Denise Biancamano, C.F.O./Treasurer
Jessica Morelos, Municipal Clerk
Michael DuPont, Borough Attorney
Jay Cornell, P.E., Borough Engineer
Nicole Waranowicz, Assistant Municipal Clerk

Others Absent: None

- **OLD BUSINESS:**

- Mayor Kilpatrick announced that the following Ordinance(s) will be voted on at the November 8, 2021 meeting.

BOND ORDINANCE #545-21

BOND ORDINANCE PROVIDING FOR THE REMEDIATION OF SOIL AND GROUNDWATER AT THE FORMER FIRST AID SQUAD SITE IN, BY AND FOR THE BOROUGH OF SAYREVILLE, NEW JERSEY, APPROPRIATING \$250,000 THEREFOR AND AUTHORIZING THE ISSUANCE OF \$235,000 BONDS OR NOTES OF THE BOROUGH FOR FINANCING PART OF SUCH APPROPRIATION

(Admin. & Finance Committee - Co. Roberts - Public Hearing 11-8-21)

ORDINANCE #546-21

AN ORDINANCE FIXING THE SALARIES OF CERTAIN BOROUGH OFFICIALS, OFFICERS AND EMPLOYEES FOR THE YEARS 2021-2025 AS COMMENSURATED IN THE P.B.A. LOCAL #98 BARGAINING AGREEMENT

(Admin. & Finance Committee - Co. Roberts - Public Hearing 11-8-21)

- **NEW BUSINESS:**

COMMUNICATIONS & COMMITTEE REPORTS

➤ **ADMINISTRATIVE & FINANCE - Councilwoman Roberts**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received and Filed:

- 1) Municipal Clerk's monthly report for the month of September, 2021.
- 2) CFO's Investment Activity report for the month of September, 2021.

- Seconded by Councilman Enriquez.

B) Applications received for **Bingo/Raffle Licenses** from the following Organizations:

- 1) **RJC Charities, Inc.** to conduct an Off-Premise 50/50 on June 11, 2022 (RA:234).
- 2) **Sayreville Main Street Players LTD** to conduct an On-Premise (Tricky Tray) Draw on November 19, 2021 (RA:2395).

- 3) **St. Stanislaus Kostka HSA** to conduct a Bingo on January 1, 2022 (BA:549).

-B1-3)Approved.

C) Notice of public hearings received from the following:

- 1) JCP&L on petition filed with BPU seeking the Board's approval of the JCP&L Advanced Metering Infrastructure program.
(notice posted on Bulletin Bd).

- Receive & File.

D) Application for a **Person to Person Transfer for the following:**

- 1) PRCL#1219-33-024-006 from Tapan Liquors LLC to Peekay Liquor LLC, located at 404 Washington Road, Sayreville
(All Reports and paperwork have been filed).

- Approved/Resolution.

E) Committee Reports:

- 1) Thanked Phil Quigley for resolving an issue down at Kennedy Park.
2) Cleanup was done at Kennedy Park.
3) Thanked the CFO and Business Administrator for securing a great interest rate for the bond ordinances.
4) Voiced her opposition to Executive Order 271 that will make the Borough oversee contractors' vaccination and testing which puts a burden on the Borough.

➤ **PLANNING & ZONING – Councilman Dalina**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Construction Official's report for the month of September, 2021.
2) Fire Prevention report for the month of September, 2021.
3) Zoning & Code Enforcement report for the month of September, 2021.
4) Planning Board minutes of September 1, 2021 and October 6, 2021.

- Seconded by Councilwoman Novak.

B) **Notice to Adjacent Community/Property Owner -**

- 1) Notice of Public Hearing to be held before the Sayreville Zoning Board of Adjustment on October 27, 2021 from John F. Vee, Jr. for Bulk C Variance approval for proposed addition, deck and covered Porch addition along with associated improvements to 122 Liberty Street, Block 518, Lots 1150-1153.
2) Notice of Public Hearing to be held before the Borough of South River Council on October 25, 2021 regarding Ordinance #2021-17 (amending tree fund).

- Seconded by Councilwoman Novak.

➤ **PUBLIC WORKS – Council President Dalina**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Public Works Supervisor's reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services all for the month of September, 2021.
2) Rent Leveling Board minutes of October 12, 2021.

- Seconded by Councilwoman Novak.

B) Committee Reports:

- 1) Progress.

➤ **PUBLIC SAFETY – Councilman Conti**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Municipal Court report for the month of September, 2021.

- 2) Board of Health Registrar and County reports for the month of September, 2021.
- 3) Police Department report for the month of September, 2021.
- 4) Board of Health minutes of September 2, 2021.

- Seconded by Councilman Enriquez.

B) Approving exempt status for the following firemen:

Michael Anderson	Charles Wojtaszek	Vincent Waranowicz, Jr.
Joseph Tripod, Jr.	Christopher Raub	Stephen Koblos
Matthew Kenny	Michael Gawron, Jr.	Ronald Connors, III
Kevin Connors, Jr.	Mark Boyko	Charles Boyko
Michael Bailey	Thomas Mierzwiak	Christopher Mierzwiak
Anthony Mercado	Brian Jackowski	Joseph Horn
Alfred Gawron, Jr.	Gregory Castello	Gregory Barna, Jr.
Michael Zsorey	Donald Pepka	Timothy Morris
Raymond Mikolay	Michael Fulham	Kevin Krushinski
Matthew Johnson	John Cooney	Antonio Brienza
Jesse Zupko	Brian Travinski	Nicholas Solovey
Kevin Smith	Timothy Sabin	Michael McCarthy
Richard Masterson	Peter Martin	Christopher Louglin
Steven Kanca	Nicholas Hubert	Douglas Hrehowesik
Alfred Gawron, III	Christopher Fulham	John Dragotta
Albert Check, III	Gary Bronne	

- Approved.

Councilman Conti made a motion to amend the capital budget to include one utility truck. Seconded by Councilman Dalina.

Roll Call: Councilpersons Conti, Dalina, Enriquez, Novak, Roberts, all ayes.

C) Committee Reports:

- 1) Progress.

➤ **RECREATION – Councilman Enriquez**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Recreation Department report for the month of September, 2021.

- Seconded by Councilman Dalina.

B) Committee Reports:

- 1) Reported on various recreation events.

➤ **WATER & SEWER/ENVIRONMENTAL – Councilwoman Novak**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Water & Sewer Director's report for the month of September, 2021.
- 2) Office on Aging Supervisor's report for the month of September, 2021.

- Seconded by Councilman Enriquez.

B) Committee Reports:

- 1) Progress.

➤ **MAYOR – Victoria Kilpatrick**

- 1) Borough is prepared for the storm.

➤ **BUSINESS ADMINISTRATOR – Daniel E. Frankel**

- Admin. & Finance

- 1) Authorization to hire a temporary part-time clerk in the Clerk's Office.

- Approved.

- 2) Authorization for the Borough Attorney to negotiate a settlement agreement with Dwarkhdish Temple for past due escrow monies.

- Approved.

- 3) Authorization to hire counsel to have the new Borough Seal copyrighted.

- Approved.

- Planning & Zoning

- Public Safety

- 1) Authorization to appoint Christopher Scanlon as dispatcher in the Police Department, effective November 1, 2021.

- Approved.

- 2) Authorization to award a contract for Phase III of the Public Safety Microwave Project to Tactical Public Safety through NJ State Contract T01909/A83932 in an amount not to exceed \$136,186.00.

- Resolution.

- 3) Authorization to purchase one (1) Ford F-250 from Beyer Ford through NJ State Contract T2100/A88727 in an amount not to exceed \$41,200.00.

- Resolution.

- 4) Authorization to submit a strategic plan for the Sayreville Municipal Alliance Fiscal Year 2023 and acknowledging the terms and conditions for administering the grant.

- Resolution.

- 5) Authorization to execute an amendment to the MOA with PBA Local 98 (Patrolmen).

- Resolution.

- Public Works

- 1) Authorization for the City of South Amboy to use the Portable Stage for their Annual St. Patrick's Day Parade on March 20, 2022.

- Approved.

- 2) Authorization to award the contract for HVAC Maintenance, Repairs & Replacement to Titan Mechanical Services for their low bid price of \$70,650.00.

- Resolution.

- 3) Authorization to award a contract for the Textile Collection Program to Clothing Donation Services, LLC for the placement fee offered to the Borough of Sayreville of \$23,760.00.

- Resolution.

- Recreation

- Water & Sewer

- 1) Authorization to execute a property access agreement with Cablevision Lightpath, LLC to update equipment at 3751 Bordentown Avenue.

- Resolution.

➤ C.F.O. - Denise Biancamano

- 1) 2021 Best Practices Inventory Discussion.

- Approved.

- 2) Safe and Secure Grant.

- Resolution.

3) 2020 Annual Audit Corrective Action Plan filed with DCA.
- Approved.

4) Authorization to amend the 2021 Local Municipal Budget for the American Rescue Plan Act of 2021 Grants for New Jersey Public Libraries in the amount of \$46,611.00.
- Resolution.

5) Budget Transfer Resolution.
- Resolution.

➤ **BOROUGH ENGINEER - Jay Cornell**

1) Well BF Re-Drill – Closeout of Contract and Change Order (Report Attached).
- Resolution.

➤ **BOROUGH ATTORNEY - Michael DuPont - None**

➤ **PUBLIC PORTION**

Mayor Kilpatrick opened the meeting up to the public for any and all questions or comments.

Those appearing were:

- Walter Skwira, 20 Camden Street

Mr. Skwira stated that leaf bags are now limited to one bundle per car load. He stated that doesn't help him because he lives on a dead end street with many maple and oak trees.

Business Administrator Frankel stated he will take care of it.

- Jim Robinson, 11 Borelle Square

Mr. Robinson questioned the item listed on the agenda for the Borough Attorney to negotiate a settlement agreement with Dwarkhdish Temple for past due escrow monies.

Borough Attorney stated that they are objecting to the amount due.

Mr. Robinson questioned if the professionals have been paid.

Borough Attorney DuPont stated that the Dwarkhdish Temple is objecting to the escrow analysis and he'll investigate it.

Mr. Robinson questioned if the temple is paying the requirement for removal of the trees.

Borough Engineer Cornell responded that it was a condition of their approval.

Mr. Robinson recommended that the Borough look into the tree removal ordinance. He stated that if fiber is available to people in town that it should be available to everyone in town.

No further appearances.

Council President Dalina made a motion to close the Public Portion. Seconded by Councilwoman Novak.

Roll Call: Voice Vote, all Ayes.

➤ **ADJOURNMENT**

No further business. **Council President Dalina made a motion to adjourn the Agenda Session. Motion was seconded by Councilwoman Novak.**

Roll Call: Voice Vote, all Ayes.

OCTOBER 25, 2021 AGENDA MEETING	
------------------------------------	--

Time: 8:12 P.M.

Jessica Morelos, RMC
Municipal Clerk

Date Approved: _____